

**OTTAWA Q-BALL SOFTBALL LEAGUE  
CONSTITUTION**

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**ARTICLE 1 – NAME**

1.1 The name of the organization shall be the “THE OTTAWA Q-BALL SOFTBALL LEAGUE” (in French: “LA LIGUE DE BALLE-MOLLE Q-BALL D’OTTAWA”) and herein the Constitution and the Bylaws referred to as the “League”.

1.2 The League is also known as “Q-BALL”

**ARTICLE 2 – AIMS AND OBJECTIVES**

2.1 The purpose of the League is to carry on in the City of Ottawa, without pecuniary gain for its members, the following objectives

2.1.1 Provide individuals *predominately from the Lesbian, Gay, Bisexual and Transgender (LGBT) community*, the opportunity to play adult slow-pitch softball, in an environment free of harassment, for persons of all skill levels and abilities, regardless of sexual orientation, gender, race, ethnicity, religion and age.

2.1.2 Foster, develop and promote the playing of recreational softball within the LGBT community.

2.1.3 Encourage members to actively participate in the education of LGBT values, contributing towards the elimination of sexual-orientation based discrimination in the City of Ottawa, both in sports and in society in general.

2.1.4 Encourage members to actively promote and participate in sporting, cultural and benevolent activities that positively promote the LGBT community within the City of Ottawa.

2.1.5 Collaborate with other LGBT and non-LGBT associations, corporations and non-profit organizations to promote the League’s sporting and outreach activities within the city of Ottawa.

2.1.6 To foster the qualities of good sportsmanship between member teams and between individual members

2.1.7 To provide an opportunity for competition and social contact between teams and individual players.

**ARTICLE 3 – PRIVATE AND NON-PROFIT**

3.1 Q-Ball is a private, non-profit organization. No part of the net earnings, if any, or assets of Q-Ball shall inure to the benefit of any member, individual, person, firm or corporation, unless designated as an individual in a paid position to perform a service to the Executive Committee.

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**ARTICLE 4 – MEMBERSHIP**

4.1 Membership in Q-Ball shall be open to all individuals who wish to participate in the League's activities, the League's sponsored activities (e.g. Pride, exhibition games) and/or activities advertised by the League (e.g. tournaments) provided that they

4.1.1 Agree to the rules and regulations, as outlined in the Constitution and the By-laws of the League;

4.1.2 Abide by the rules and regulations, as outlined in the Constitution and the By-laws of the League;

4.1.3 Have registered to the League;

4.1.4 Pay any applicable fees;

4.1.5 Are 18 years of age and older.

4.2 The League has four (4) categories of membership

4.2.1 Executive members – These are individuals who are elected or appointed to serve on the Executive Committee of the League

4.2.2 Committee members – These are individuals who are elected or appointed to serve on various League committees, as established by the Executive Committee.

4.2.3 Captains – These are individuals who are appointed by the Executive Committee who manage a team of players within the League.

4.2.4 Individuals – These are players, captains and any other good-standing member in the League.

4.3 Registration

4.3.1 An individual shall become a member at the time they register, by signing the Q-Ball Registration form, signing a waiver form dispensing the League from any legal recourse in case of physical and / or psychological injury, and pay the associated fees for registration.

4.3.2 The membership period is approximately one (1) year, beginning at the time of registration and ending on the first (1<sup>st</sup>) day of May of the following year.

4.3.3 Membership provides the registered individual several rights, including the right to play softball in the League.

4.3.4 The rights and responsibilities of members are outlined in the Bylaws.

4.3.5 No individual can play within the parameters of the League without being a member of the League.

4.3.6 A person may register at any time after the beginning of the season as a full member (if there are vacancies remaining), in accordance with Article 4.1.

4.4 Each good-standing member in the League must abide by the Constitution and the By-laws of the League.

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4.5 - A Member shall be deemed to be in good standing provided that the Member:

- 4.5.1 Owes no outstanding membership fees or other debt to the League.
- 4.5.2 Has complied with the Constitution and Bylaws of the League
- 4.5.3 Has not ceased to be a Member or been suspended or expelled from membership.

4.6 Refund Policy

4.6.1 A registered individual may be refunded 100% of the paid registration fees in the following circumstances

4.6.1.1 A refund claim has been submitted to the Treasurer of the League before the League's first scheduled game of the season, as outlined in the League's schedule.

4.6.1.2 A refund claim has been submitted to the Treasurer of the League after the League's first scheduled game of the season, but before the League's second scheduled game of the season, and the registered individual was unable to participate during any of the games.

4.6.2 A registered individual may be refunded 50% of the paid registration fees in the following circumstance

4.6.2.1 A refund claim has been submitted to the Treasurer of the League after the League's second scheduled game of the season, but before the League's third scheduled game of that same season, regardless if the registered individual has participated or not participated in any of the games in that current season.

4.6.3 The League will not refund the registration fees of a registered individual in the following circumstances

4.6.3.1 A refund claim has not been submitted to the Treasurer of the League

4.6.3.2 A refund claim has been submitted to the Treasurer of the League after the League's third scheduled game of the season, regardless if the registered individual has participated or not participated in any of the games in that current season.

4.6.3.3 A registered individual's membership to the League has been revoked by the members of the Executive Committee due to non-compliance of Article 4.1 of the Constitution.

4.6.3.4 A registered individual's membership to the League has been revoked by the members of the Executive Committee after determining that the individual's behaviour may pose threat to other registered members of the League or contravene with the aims and objectives of the League, as outlined in Article 2.1 of the Constitution.

**ARTICLE 5 – EXECUTIVE COMMITTEE**

5.1 An elected executive body shall govern the league. This executive body shall be known as the "Executive Committee".

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5.2 The Executive Committee is composed of five (5) elected members who are responsible for the administration of the League and shall enforce all the rules and regulations that govern the League, including the Constitution, the By-laws and Rules of play. The executive members include:

- 5.2.1 The Commissioner
- 5.2.2 The Assistant Commissioner
- 5.2.3 The Treasurer
- 5.2.4 The Secretary
- 5.2.5 The Director of Operations

5.3 The duties and responsibilities of the executive members are outlined in Regulation 2 of the By-laws.

5.4 The election procedures are outlined in Regulation 6 of the By-laws.

5.5 The tenure of elected members of the Executive Committee is outlined Regulation 6.7 of the By-laws.

**ARTICLE 6 – POWERS OF THE EXECUTIVE COMMITTEE**

6.1 The Powers of the Executive Committee are:

6.1.1 The Executive Committee is responsible for the creation, review, revision and enforcement of the rules and regulations that govern the League.

6.1.2 The Executive Committee may create, modify and rescind any rule and regulation, at any time, provided that said changes to the rules and regulations have received fair consideration by the executive members prior to being ratified.

6.1.3 The Executive Committee may create and dissolve various League committees to implement and/or carry out initiatives for the benefit of the League. These various League committees will be known as “Committee or Committees” for the purpose of the Constitution and By-laws

6.1.4 The Executive Committee may delegate and rescind certain decisional powers to the various committees, such as appointing captains to the League.

6.1.5 The Executive Committee reserves the right to review, revise and rescind any decisions taken at the Committee level, should these decisions fail in providing a just and equitable outcome.

6.1.6 The Executive Committee will allow any good-standing member of the League to be heard in order to petition their requisition, complaint or explain a litigious action, in order to render a just and equitable decision. The Executive Committee reserves the right to refer the petitioner(s) to the appropriate Committee, if warranted.

6.1.7 The Executive Committee reserves the right to sanction members of the League for unethical behaviour determined to be non-compliant with the League’s Constitution and By-laws.

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6.1.8 The Executive Committee governs the operations of the League, including and not limited to

6.1.8.1 Negotiations with city, provincial, federal and international officials for matters having a direct incidence with the operations of the League

6.1.8.2 Negotiations with national and international stakeholders, sponsors, sporting associations and other associations (such as the governing body for umpires) having a direct incidence with the operations of the League

6.1.8.3 Negotiations with financial institutions having a direct incidence with the operations of the League

6.1.8.4 Approval of any negotiation and initiative having a direct incidence with the operations of the League

6.1.8.5 Review, revision and approval of calendar of events, including playing schedule, League sponsored events and activities, fundraising and meetings.

6.1.8.6 Equipment purchase and lease.

6.1.9 The Executive Committee reserves the right to legislate on any situation, case, action and occurrence not stated in this current document.

**ARTICLE 7 – LEAGUE STRUCTURE**

7.1 The League consists of recreational teams in open divisions (non-gender specific).

7.2 Captains are appointed and/or approved by the Executive Committee. Captains may appoint an Assistant Captain. The right and responsibilities of the Captains are outlined in Regulation 5.4 of the By-laws.

7.3 Teams are assembled through a draft process, as outlined in Regulation 5.2 of the By-laws

7.4 Q-Ball adheres to Softball Canada and Slo-Pitch Ontario Association rules, with exceptions ratified by the Executive Committee. These rules are outlined in Regulation 1 of the By-laws.

**ARTICLE 8 – MEETINGS**

8.1 Occurrence of meetings

8.1.1 The Executive Committee will meet regularly to discuss League business.

8.1.2 The Executive Committee may meet on an ad-hoc basis to discuss pressing matters.

8.1.3 Committees may meet on an ad-hoc basis to discuss matters pertaining to their area of responsibility

8.2 An Annual General Meeting of all good-standing members will take place at least once a year.

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**8.3 Quorum**

8.3.1 A quorum at Executive Committee meetings will be three fifth (3/5) of the Executive members, respecting a ratio of 50% plus one.

8.3.2 A quorum at Committee meetings will be a ratio of 50% plus one.

8.3.3 A quorum at the Annual General Meeting (or any other League meeting excluding the Executive Committee meetings and Committee meetings) will be 25% of the general membership.

**8.4 Meeting minutes will be made available for all members upon request.**

8.4.1 Discussion topics and decisions points which may potentially cause prejudice to any member of the League, or to on-going negotiations between Committee members and other sources, may be redacted.

**ARTICLE 9 – DISSOLUTION**

9. 1 The League shall be dissolved by two-thirds of the Executive Committee and general membership voting at any special meeting called expressly for that purpose, provided that such purpose is plainly stated in the notice of such meeting.

9.2 Upon dissolution of the league, any funds remaining shall be distributed to one or more GLBT charitable, educational, scientific, or philanthropic organizations to be selected by the Executive Committee.

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**REGULATION 1 – Q-BALL RULES OF PLAY**

**1.1 General Rules**

1.1.1 The League adheres to the Slo-Pitch Ontario Rules (<http://slopitch.org/content/2012-spo-handbook>), except where indicated. Additional amendments specific to the Q-Ball, ratified by the Executive Committee, are listed in Regulations below.

1.1.2 Umpires will use both the Slo-Pitch rules and Q-Ball specific rules when officiating League sanctioned games.

1.1.3 Any disputes over calls made by the umpire, or rule enforcement, must be conducted by the acting team captains on the field.

1.1.4 In the event of inclement weather conditions, teams are required to show up at the diamond. Failure to do so will result in forfeiture. The umpire, in consultation with the captains, will decide if the game is cancelled due to poor weather conditions.

**1.2 Team composition**

1.2.1 Teams are under no obligation to have any percentage of male or female players.

1.2.2 The league does not abide by the rules and regulations of COED playing procedures for batting line-up, fielding requirements nor walks.

1.2.3 Each team will be composed of at least ten (10) players.

1.2.4 A team can field a team of nine (9) players without being penalized

1.2.5 A team forfeits if they cannot field a team of at least eight (8) players.

1.2.6 If a team fields eight (8) players, the opposing team will provide a player to occupy the position of catcher, whose role will be limited to catching balls thrown by the pitcher while a batter is in the batter's box. The substitute catcher cannot make defensive plays.

1.2.7 If a team's batting roster is composed of eight (8) players, an automatic out will be inserted in lieu of the ninth (9<sup>th</sup>) player, at the bottom of the roster.

**1.3 Equipment**

1.3.1 Teams are under no obligation to wear a uniform neither during regular season nor during league playoffs. The league encourages that players on a same team wear the same colours, whenever possible. There are no hat requirements and no requirement to have the visor towards the front.

1.3.2 Players on the field must wear sport shoes (running, cross-training, etc) or baseball cleats (no metal cleats permitted). Players not wearing appropriate footwear will not play.

1.3.3 Only bats fitting the ASA 2004 (and beyond) certification are permitted in the League.

1.3.4 The yellow optic color, grey dot (.40COR) 12-inch ball is used, although white grey dot (.40COR) balls can be substituted if needed.

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1.4 Jewellery

1.4.1 Jewellery is permitted in the League, provided it is not deemed dangerous/cause bodily harm by the captains

1.4.2 If jewellery is worn, each player is solely responsible for any injury/damage that may be caused by this item.

1.4.2 Umpires may raise their concerns with the captain(s) and reach a possible compromise.

1.5 Hitting

1.5.1 The starting count on the batter is zero (0) balls and zero (0) strikes.

1.5.2 The batter can switch sides of the batter's box during a same at bat. However, once the pitcher has a foot on the rubber of the pitching mound, the batter is locked in the box for that pitch.

1.5.3 There is a limit of one (1) *over-the-fence* homerun per inning, per team. Once the limit has been reached, all hits which would otherwise be considered an *over-the-fence* homerun will be registered as automatic outs. Players on base (if any) cannot advance to the next base as a result of this play.

1.5.4 There are no limits to the number of homeruns per inning a team can hit in the following scenarios

1.5.4.1 *In-the-park* homeruns

1.5.4.2 While playing at fields that do not have a fence in the outfield.

1.6 Base running

1.6.1 When running to first base after hitting the ball, the batter may use the orange portion of the double base. It is the only time that this portion can be used. Once the player has been deemed safe at first, the orange portion is no longer in use.

1.6.2 At no time can the defensive player use the orange portion.

1.6.3 Sliding is not permitted.

1.6.4 Lead offs and anticipation steps are not permitted

1.6.5 The base runner attempting to reach home plate must cross the Safe Line instead of touching home plate. The runner is out if they touch home plate whether or not a play is being made. A runner is not out if the plate is touched in an attempt to avoid a collision.

1.6.6 If the base runner crosses the commitment line between third (3<sup>rd</sup>) base and the home plate, the base runner cannot return to third (3<sup>rd</sup>) base; the base runner must continue towards the Safe Line, with the exception of a pop fly out.

1.7 Courtesy Runners

1.7.1 There are no restrictions on the use of courtesy runners.

1.7.2 The courtesy runner must be the last player whose was called out



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#### 1.8 Pitching

- 1.8.1 The strike zone include the home plate and the strike mat behind home plate
- 1.8.2 The pitcher must ensure the ball is thrown at a height between six (6) and twelve (12) feet before reaching home plate. Any pitch outside of these parameters is considered an illegal pitch.
- 1.8.3 The runner does not advance to second (2<sup>nd</sup>) base if the pitcher throws four (4) balls without throwing a strike.

#### 1.9 Mercy rule

- 1.9.1 A maximum of ten (10) runs can be scored by a team during one (1) inning.
- 1.9.2 The mercy rule does not apply for the last inning.
- 1.9.3 The Run Ahead rule will apply during playoff / post-season games

### REGULATION 2 – THE EXECUTIVE COMMITTEE

#### 2.1 Commissioner of the League

The Commissioner is the Chairperson of the Executive Committee and governs the operations and regulatory decisions of the League.

#### 2.2 Duties and responsibilities of the Commissioner

The duties and responsibilities of the Commissioner shall include, but are not limited to

- 2.2.1 Direct and enforce the policies of the League
- 2.2.2 Govern the strategic direction of the League
- 2.2.3 Chair all Executive Committee meetings
- 2.2.4 State and put to vote all motions presented at the Executive Committee meetings and at the Annual General meetings
- 2.2.5 Monitor the performance and effectiveness of the Executive Committee members and take corrective action to ensure that the interests of the league are protected
- 2.2.6 Govern the succession plans for members of the Executive Committee, for the chairs of other committees and for Captains.
- 2.2.7 Provide guidance and support to all other executive positions
- 2.2.8 Rule on the interpretation of the Constitution and By-Laws
- 2.2.9 Provide the objectives to be carried out by each Committee
- 2.2.10 Lead spokesperson for the League
- 2.2.11 Ombudsman of the League
- 2.2.12 Ensure that all decisions made in committees are transparent and are for the betterment of the League
- 2.2.13 Appoint committee members, upon recommendation by the Executive Committee
- 2.2.14 Appoint executive committee members, as outlined in Regulations 6.2.2.1 and 6.4.3 of the By-laws.

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#### 2.3 Assistant Commissioner of the League

The Assistant Commissioner supports the Commissioner in the ethical enforcement of the Constitution and the By-laws governing the League while overseeing the proper management of all of the League's activities.

#### 2.4 Duties and responsibilities of the Assistant Commissioner

The duties and responsibilities of the Assistant Commissioner shall include, but are not limited to

- 2.4.1 Perform all duties and exercising all powers of the Commissioner during the Commissioner's absence or disability
- 2.4.2 Head of promotions and events, including, but not limited to, tournaments, pride and exhibition games.
- 2.4.3 Head of communications
- 2.4.4 Executive member contact for all League Captains to address complaints, issues, comments and suggestions on the League's operations, rules and regulations.
- 2.4.5 Manage human resources issues for members including but not limited to, complaints, mediation and all issues surrounding team composition
- 2.4.6 Manage projects delegated from the Commissioner, when applicable.
- 2.4.7 Manage the objectives of the committees under their purview, as established by the Commissioner

#### 2.5 Treasurer of the League

The Treasurer is the Chief Financial Officer of the League and is responsible for the solvency of the League by the ethical management of the operation budget.

#### 2.6 Duties and responsibilities of the Treasurer

- 2.6.1 Keep accurate financial records for all of the League's activities
- 2.6.2 Preparation of the League's Annual Budget
- 2.6.3 Preparation of budget forecasting and financial updates to be tabled during Executive Committee meetings
- 2.6.4 Manage all the financial transactions of the League including, but not limited to, deposit all the money received into the League's banking account and pay all of the League's expenses
- 2.6.5 Head of Fundraising
- 2.6.6 Manage projects delegated from the Commissioner, when applicable.
- 2.6.7 Manage the objectives of the committees under their purview, as established by the Commissioner

#### 2.7 Secretary of the League

The Secretary supports the Commissioner by the controllership of all official League documents, while ensuring the transparency and accountability of all proposals, issues and decisions taken in all committees.

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#### 2.8 Duties and responsibilities of the Secretary

- 2.8.1 Custodian of the official records of the League including, but not limited to, the Constitution, the By-laws, agendas, minutes and yearly budget.
- 2.8.2 Produce all of the League's publications as directed by the Executive Committee
- 2.8.3 In collaboration with the executive members, drafts the Executive Committee agendas and accurate minute taking during Executive Committee meetings
- 2.8.4 Webmaster and/or responsible for the integrity and the management of the League's website.
- 2.8.5 Manage the League's membership master list, contact information and forms produced by the League.
- 2.8.6 Validation of team standings before posting to the website

#### 2.9 Director of Operations of the League

The Director of Operations supports the Commissioner by managing all issues pertaining to the logistics surrounding the playing of the games.

#### 2.10 Duties and responsibilities of the Director of Operations

- 2.10.1 Reserve the fields with the city officials
- 2.10.2 Manage of the Umpire in Chief and provides direction with regards to all umpire related activities.
- 2.10.3 Manage equipment inventory, including first aid kits
- 2.10.4 Prepare and manage the League's playing schedule
- 2.10.5 Support the Assistant Commissioner on all human resources issues
- 2.10.6 Support the Assistant Commissioner on all promotions and events, including, but not limited to, tournaments, pride and exhibition games.
- 2.10.7 Manage the objectives of the committees under their purview, as established by the Commissioner

#### 2.11 Rights of the Executive Committee

The Executive Committee has the right to exercise all the powers attributed to the Executive Committee, as outlined in Article 6 of the Constitution, Powers of the Executive Committee.

#### 2.12. Signing authorities

- 2.12.1 The Executive Committee will delegate the signing authorities of the League's banking account(s) and any other fund managed by the League to the executive members.
- 2.12.2 Three (3) executive members will serve as authorized signatories, at all times, as delegated by the Executive Committee.
- 2.12.3 A minimum of two (2) of the executive members with authorized signatory delegation must approve and sign any document, including but not limited to cheques, relating to the League's financial transactions.
- 2.12.4 Any financial transaction exceeding \$500 must first be approved by the Executive Committee.

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**REGULATIONS 3 – LEAGUE COMMITTEES**

3.1 As outlined in Article 6.1.3 of the Constitution The Executive Committee may create and dissolve Committees to implement and/or carry out initiatives for the benefit of the League.

3.1.1 The powers of the Committees would be attributed by the Executive Committee upon creation of the Committee.

3.1.2 The Executive Committee reserves the right to include one (1) or several Executive members to serve on any Committee.

3.1.2.1 Executive members serving on any Committee and representing the Executive Committee, may cast one (1) unique vote, which will be called *Executive Committee vote* only in the circumstance the resolution being tabled is tied.

3.1.2.2 Exclusions to the 3.1.2.1 regulation

3.1.2.2.1 An executive member is casting a vote as a Captain during a League Captain Committee Meeting

3.1.2.2.2 An executive member is casting a vote during election to fill a vacancy for any committee

3.1.2.2.3 An executive member is casting a vote during the General Assembly meeting

3.1.2.2.4 A Committee created by the Executive Committee would contain more executive members than non-executive members, due to the nature of the committee created.

3.1.3 Committees will be required to report their activities, agenda and decision points to the Executive committee.

3.1.4 Rules on quorum for Committees are outlined in Article 8.3.2 of the Constitution

3.1.5 Committees will be required to post meeting minutes, in accordance to Article 8.4 of the Constitution.

**3.2 Creation of Committees**

3.2.1 Motions to create a Committee shall specify

3.2.1.1 The name of the Committee

3.2.1.2 The objective(s) of the Committee

3.2.1.3 The term of the Committee (one year maximum, renewable)

3.2.1.4 The members to serve on the Committee

**3.3 Limitations to the powers of the Committees**

3.3.1 Under no circumstance can any of the Committees, excluding the Executive Committee, amend or repeal decisions made at the Executive Committee level. They may vote a resolution to be considered at the Executive Committee level.

3.3.2 Under no circumstance can any of the Committees, excluding the Executive Committee, amend or repeal the League's Constitution or By-Laws. They may vote a resolution to be considered at the Executive Committee level.

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3.3.3 Under no circumstance can any of the Committees, excluding the Executive Committee, amend or repeal any of the resolutions contained in the League's Constitution of By-Law. They may vote a resolution to be considered at the Executive Committee level.

#### 3.4 League Committees

##### 3.4.1 League Captains Committee

###### 3.4.1.1 Objectives

3.4.1.1.1 Advise on the implementation of the regulations governing the rules of play for the League, as per Regulation 1 of the By-laws

3.4.1.1.2. Selection of players during the draft process and trades

3.4.1.1.3 Attribution of individual League awards

3.4.1.1.4 Various consultative roles

###### 3.4.1.2 Term

One (1) year, renewable every season

###### 3.4.1.3 The members to serve on the Committee

3.4.1.3.1 All League Captains

3.4.1.3.2 The Director of Operation of the Executive Committee (or delegated executive member)

#### 3.5 Operation of Committees

3.5.1 The Commissioner will appoint a Chairperson from the membership of each Committee, unless this power is delegated to the Committee itself.

3.5.2 The Committee Chairperson will fill vacancies occurring in Committee membership during its term, with the review of the Executive Committee.

3.5.3 If any proposal requiring immediate action cannot be voted upon due to the inability to reach quorum, the proposal may be referred to the Executive Committee for decision.

#### 3.6 Rights of Committees

3.6.1 The Committees have the right to assemble without the approval of the Executive Committee provided that no executive member is excluded from the assembly.

3.6.2 The Committees have the right to vote on motions proposed by Committee members. Once a motion is ratified, it is presented to the Executive Committee for approval.

3.6.3 The Committees have the right to invite members to their assemblies for normal proceedings. These invitees do not have the right to vote nor will they be counted towards quorum.

3.6.4 The Committees have the right to seek representation of their chair during an Executive Committee meeting, when their motion is being presented. The right should not in any way hinder the normal proceedings of the Executive Committee meetings.

3.6.5 The Committees rights shall not supersede the limitations to the powers of the Committees as outlined in Regulation 3.3 of the By-Laws.

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#### REGULATION 4 – MEMBERSHIP RIGHTS, RESPONSIBILITIES AND OBLIGATIONS

##### 4.1 Rights of Members

- 4.1.1 The right to play softball in the League
- 4.1.2 The right to present themselves as a Captain
- 4.1.3 The right to present themselves as an Executive member
- 4.1.4 The right to vote during the League's General assemblies
- 4.1.5 The right to be heard at Committee level to express suggestions, grievances, etc.

##### 4.2 Responsibilities of Members

- 4.2.1 The responsibility promoting the aims and objectives of the League, outlined in Article 2 of the Constitution
- 4.2.2 The responsibility of voting during the League's General assemblies

##### 4.3 Obligations of Members

- 4.3.1 Members must act in an ethical behaviour at all times when on the field of play or while representing the League during meetings, events, financial transactions or any other activity related to the League. Unethical behaviour and actions include, but are not limited to
  - 4.3.1.1 Un-sportsman-like conduct
  - 4.3.1.2 Physical violence
  - 4.3.1.3 Harassment of all sorts
  - 4.3.1.4 Verbal attacks
  - 4.3.1.5 Vandalism of private or public property
  - 4.3.1.6 Fraud and misrepresentation
  - 4.3.1.7 Theft, larceny and any other criminal activity
- 4.3.2 Members shall not appear on the field of play at any time, in an intoxicated state or under the influence of any other type of illegal drug or substance.
- 4.3.3 Failure to abide to the obligations outlined in Regulations 4.3.1 and 4.3.2 of the By-laws will subject the member to a sanction from the League.

#### REGULATION 5 - TEAMS

##### 5.1 Rules governing the structure of the teams

- 5.1.1 A team shall have one (1) Captain and at least ten (10) players, which may include the Captain
- 5.1.2 All individuals on the playing field must be members in good standing of the League
- 5.1.3 Teams must have a ratio of at least 50% plus one (1) individuals who self-identify as belonging to the LGBT community, for every game played within the League.
- 5.1.4 Teams are assembled through a draft process, as outlined in Regulation 5.2 of the By-laws.

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#### 5.2 Draft

- 5.2.1 A draft is conducted at the beginning of the season, before the first game in the League's schedule, to complete the composition of the teams.
- 5.2.2 Each captain will select their players from a pool composed of all good standing members of the league
- 5.2.3 The Commissioner of the League will chair the draft process and mediate any conflict
- 5.2.4 All good standing members of the League will be assigned to a team

#### 5.3 Trades and team re-organisations

- 5.3.1 A request for a trade may be initiated by any member or captain.
- 5.3.2 A request for a team re-organisation may be initiated by a captain or executive member
- 5.3.3 Requests for trades and team re-organisation must be submitted to the Executive Committee, with a detailed narrative.
- 5.3.4 The Executive Committee will examine every request for trade and team re-organisation before rendering a positive or negative decision

#### 5.4 Captains

##### 5.4.1 Rights of Captains

- 5.4.1 The right to attend and vote at the League's Captain Committee
- 5.4.2 The right to delegate coaching responsibilities to the assistant captain or if no assistant captain is named, to another member of his/her team
- 5.4.3 The right to petition the Executive Committee on the enforcement, interpretation and modifications of the rules and regulations governing the League
- 5.4.4 The right to petition the Executive Committee on issues surrounding the operations of the League, including and not limited to, scheduling, use of equipment, conflict mediation and
- 5.4.5 The right to select players, as outlined in Regulation 5.2.2 of the By-laws

##### 5.4.2 Responsibilities of Captains

- 4.5.1 The responsibility to assemble a team
- 4.5.2 The responsibility to ensure they have sufficient players to field a team each game
- 4.5.3 The responsibility to provide the umpire and opposing captain a copy of their line-up, when requested
- 4.5.4 The responsibility to report the scores within 48 hours from the end of the game
- 4.5.5 The responsibility of collecting missing funds, forms and authorisations for each member of their team
- 4.5.6 The responsibility to ensure that all equipment belonging to the League, under their custody, is brought to and removed from the field of play
- 4.5.7 The responsibility of reporting any damaged or missing equipment belonging to the League promptly
- 4.5.8 The responsibility of reporting any incident involving a member of the League, umpire and spectator during a League game

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**REGULATION 6 – ELECTIONS**

6.1 The Executive Committee is composed of five (5) elected members of the League.

6.2 Timing of League Election

6.2.1 An Election is called when a position becomes vacant at the end of the prescribe term

6.2.2 An Election is called when an executive member leaves a position before the end of the prescribe term

6.2.3 Until a new executive member is elected, the Commissioner may appoint an individual on an interim basis for the Appointed Period as outlined in Regulation 6.2.3.1 of the By-laws

6.2.3.1 The Appointed Period shall end once a member is elected to the vacant Executive Committee position, or at the prescribed term renewal for that position, as outlined in Regulation 6.7 of the By-Laws (whichever occurs first)

6.3 To be eligibility for a position within the Executive Committee, a candidate must

6.3.1 Be a current League member in good standing, as outlined in Article 4.5 of the Constitution

6.3.2 Be nominated by a League member in good standing

6.3.3 Have their nomination seconded by a League member in good standing

6.4 Nomination process

6.4.1 A notice for nomination for vacant executive member position(s) will be posted on the League's website at least four (4) weeks prior to the Election

6.4.1.1 The notice for nomination will outline

6.4.1.1.1 The vacant executive member position

6.4.1.1.2 The description of the position

6.4.1.1.3 The term

6.4.1.1.4 The eligibility

6.4.1.1.5 The opening and closing date for nominations

6.4.2 Nominations shall be seconded by any League member in good standing

6.4.3 If a vacant executive member's position receives no candidates, and a reasonable effort has been done to find a nominee, the Commissioner may appoint an individual on an interim basis, until a new election is done to fill the vacancy.

6.5 Voting Process

6.5.1 Each League member in good standing has the responsibility to vote

6.5.2 The voting process will be established in the notice for nomination

6.6 Election results

6.6.1 Each Executive member shall be elected from the eligible candidates nominated for a vacant position within the Executive Committee, by a majority vote of all votes cast.

6.6.2 If only one (1) candidate is nominated for a vacant position, the candidate can be elected by acclamation.



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6.7 Term of office

6.7.1 Each Term of office for all executive member positions shall be two (2) years.

6.7.2 The Commissioner and Secretary shall be elected in odd calendar years

6.7.3 The Treasurer, Assistant Commissioner and Director of Operations shall be elected every even calendar years

**REGULATION 7 - SANCTIONS**

7.1 Members may be subject to sanctioning from the League if they are found to be in direct violation with any of the rules and regulations outlined in the League's Constitution and By-Laws

7.2 Members may be subject to sanctioning from the League for unacceptable behaviour or action they exhibit toward other members, umpires, city officials and officials from organisation involved with the League.

7.3 The Executive Committee will investigate and rule all incident reports found to be in direct violation of the rules and regulations of the League's Constitution and By-laws.

7.4 Sanctions may vary between a verbal warning, a suspension and a membership revocation, depending on the severity of the offence, recidivism and other factors.